

Where Incredible Happens!

8435 Firestone Blvd
Downey, CA 90241

Date: _____

Phone: 562-861-8211

E-mail: boxoffice@downeytheatre.com

Name: _____ Birthdate: _____
(Last, First)

Contact Information

Primary Phone: _____ Secondary Phone: _____

Email: _____

Address: _____ City: _____ Zip: _____

Emergency Contact Information

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

Employment Information and Availability

Employment Status

Student

Employer/School: _____

Employed

Department/Title: _____

Not Employed/Retired

General Availability (we understand this may change)

Comments about availability:

Weekdays

Weekends

Morning

Afternoon

Evening

How many hours a month do you spend volunteering
at other organizations?

0-5 hrs

5-10 hrs

10+ hrs

Interests and Skills

Area of Interest

Backstage

Usher

Special Projects

Events

General Skills

Administration

Graphic Design

Painting

Sewing

Video/Photo

Fundraising

Public Speaking

Writing/Editing

Language/Special Skills

American Sign Language

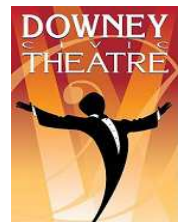
Foreign Languages (comment below)

CPR

First Aid

Comment:

Why do you want to do volunteer work at Downey Civic Theatre?
(Ex: school credit, career exploration, to support the arts, etc.)



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Your Experience

Have you attended a Downey Civic Theatre performance in the past? Y / N

Experience with theatre:

- Lots of Experience No Experience
 Some Experience I am a member of an Arts Union

Describe any limitations on the volunteer work you can perform. (Ex: no heavy lifting, lack of transportation, etc.)

Where did you hear about the Downey Civic Theatre Volunteer Services Program? (Check all that apply)

Newspaper Friend/Volunteer Lobby Flyer Website

Other: _____

PARTICIPATION AGREEMENT

In return for orientation, training, supervision, and evaluation of my volunteer efforts, I agree to: (Please initial)

- _____ Take my volunteer commitment seriously and work in a professional manner.
_____ Keep my agreed upon schedule, which includes: being on time, and notifying my project supervisor in case of illness, delay, unavoidable absence, or the need to discontinue my assignment before its completion.
_____ Understand that my presence as a volunteer at the Downey Civic Theatre is to provide a safe and pleasant environment for the patrons.
_____ Be willing and able to work each duty station and position assigned at the Downey Civic Theatre according to my requested schedule.
_____ Be courteous and diplomatic at all times;
_____ Take every reasonable precaution to protect myself, other volunteers and patrons from accidents and/or injury. I will perform in accordance with all safety rules and regulations, as well as all other rules and regulations, in the Downey Civic Theatre Volunteer Handbook.
_____ Understand that I do not have, nor can I attain, any rights of regular, temporary or permanent employment with the Downey Civic Theatre. Further, I understand that I am not eligible for any of the benefits available to employees of the Downey Civic Theatre, including but not limited to worker's compensation insurance, medical, dental or vision coverage, or retirement benefits.
_____ Respect the confidentiality of all material with which I come into contact.

Signature _____

Date _____

TO BE COMPLETED ONLY IF VOLUNTEER IS A MINOR:

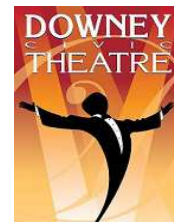
If an emergency occurs involving the above named minor and a parent/guardian cannot be reached, the Undersigned authorizes the Downey Theatre, as agent for the undersigned, to consent to any X-ray examination, anesthetic, medical, dental or surgical diagnosis or treatment and hospital care for the above named minor. This must be deemed advisable by and rendered under the general or special supervision of a licensed physician, surgeon or dentist.

Signature of parent/guardian (if under 18) _____

Date _____

PLEASE MAIL COMPLETED FORM TO:

Attn: Volunteer Coordinator
Downey Civic Theatre
8435 Firestone Blvd.
Downey, CA 90241



COMPLETED FORM MAY BE DROPPED OFF AT THE THEATRE DURING BOX OFFICE HOURS

Questions? Please call the Downey Civic Theatre - (562) 904-7230